

TRAVEL INSURANCE POLICY

This policy is for residents of the United Kingdom and the Channel Islands only
(for non United Kingdom groups - you should immediately apply to
TOURS FOR CHURCHES for special amended insurance)

Arranged by:

Fogg Travel Insurance Services Limited

Crow Hill Drive, Mansfield, Notts. NG19 7AE

Tel: 01623 631331 Fax: 01623 420450

Underwritten by:

Union Reiseversicherung AG

Master Policy No.
SJBUC40097 A & B

Valid only for departures between 1st January 2021 and 31st December 2021

SUMMARY OF POLICY COVER

A. PRE-TRAVEL POLICY

Policy section	Maximum benefit			Excess
	Non UK trip	UK trip Standard	UK trip extended	
1. Cancellation Loss of deposit	up to £5,000 up to £5,000	up to £1,000 up to £1,000 (See notes 1 and 2)	N/A N/A	£65 (£35 UK trip) £10

B. TRAVEL POLICY

FOR UK TRIPS ONLY - PLEASE NOTE SECTION COVERS B1, B2, B3 AND B5 ARE ONLY APPLICABLE WHEN THE APPROPRIATE ADDITIONAL PREMIUM HAS BEEN PAID TO TOURS FOR CHURCHES AND IS SHOWN ON YOUR BOOKING CONFIRMATION INVOICE.

Policy section	Maximum benefit			Excess
	Non UK trip	UK trip standard	UK trip extended	
1. Personal possessions Single article limit / Valuable limit School / College / University / Church property Delayed possessions	up to £1,500 up to £250 up to £1,000 up to £200	NIL NIL NIL NIL	up to £1,500 up to £250 up to £1,000 NIL	£65 (£35 UK trip) NIL NIL NIL
2. Personal money Cash limit Party leader (School/College/University/Church groups) Cash limit Loss of travel documents	up to £500 up to £250 up to £1,000 up to £500 up to £350	NIL NIL NIL NIL NIL	up to £500 up to £250 up to £1,000 up to £500 up to £350	£65 (£35 UK trip) £65 NIL NIL
3. Emergency medical expenses Area 1 Repatriation Limit Hospital benefit @ £20 per 24 hours	up to £5,000,000 N/A up to £500	NIL NIL NIL (See note 1)	NIL up to £10,000 up to £500	£65 £35 NIL
4. Curtailment	up to £5,000	up to £1,000 (See notes 1 and 2)	N/A	£65 (£35 UK trip)
5. Unused activities @ £25 per 24 hours+	up to £250	NIL	up to £250	NIL
6. Personal liability	up to £2,000,000	up to £2,000,000	N/A	£250
7. Organisers expenses+	up to £100	up to £100	N/A	NIL
8. Organisers liability+	up to £5,000,000	up to £5,000,000	N/A	£250
9. Accidental death and disability benefit	Disability / Injury Benefit Payable			NIL
1 Death	£25,000	£25,000		
2a Total loss of sight	£25,000	£25,000		
2b Loss of either whole arm or whole hand or thumb	£9,000	£9,000		
index finger	£3,000	£3,000		
any other finger	£2,250	£2,250		
2c Loss of either whole leg or whole foot or big toe	£900	£900		
any other toe	£7,500	£7,500		
2d Loss of either hearing in one ear or hearing in both ears	£750	£750		
3 Permanent Total Disability	£450	£450		
	£1,500	£1,500		
	£6,000	£6,000		
	£25,000	£25,000		
	(See note 3)			
10. Legal advice and expenses	up to £25,000	up to £25,000	N/A	£250

+ Cover only applicable to school, college, university or other groups (with participants in full time education), church group organised trips.

COVER PROVIDED FOR TOURS FOR CHURCHES

Policy section	Maximum benefit			Excess
	Non UK trip	UK trip standard	UK trip extended	
11. Departure delay Delay abandonment Missed departure Additional travel expenses	up to £100 up to £5,000 up to £500 up to £100	up to £100 up to £1,000 up to £500 up to £100	N/A N/A N/A N/A	Nil £65 (£35 UK trip) Nil Nil

PRE-TRAVEL & TRAVEL POLICY

Note 1. Your policy does not provide cover for re-occurring or existing health conditions unless you are under 18 years travelling in the United Kingdom or Europe. If an Insured-person 18 and over travelling anywhere, or an Insured-Person under 18 travelling outside Europe has ever had a heart or circulatory related problem, a stroke, cancer, any breathing problems, diabetes, any type of irritable bowel disease, any psychological conditions or any other health condition which has been treated in hospital or has been referred to a specialist in the last 2 years you should phone our Referral Helpline quoting **TOURS FOR CHURCHES** on **01623 635958** to see if cover is available. We will confirm any special terms in writing.

Note 2. You must tell us if you have a close relative whose health may make it necessary for you to cancel or cut short your trip. Please telephone our Referral Helpline quoting **TOURS FOR CHURCHES** on **01623 635958** with details to see what cover is available.

Note 3. Cover for accidental death is reduced to £10,000 if you are under 18 years of age. No cover if you are aged 66 years and over.

POLICY INFORMATION

Your insurance is covered under master policy number **SJBTC40097 A & B** specially arranged through Fogg Travel Insurance Services Limited and insured by Union Reiseversicherung AG. Cover is provided for each passenger who is shown as having paid the insurance premium and whose name is shown on the booking confirmation invoice issued by your tour operator. This insurance wording is a copy of the master policy and is subject to the terms, conditions and exclusions of the master policy. This insurance is sold on the understanding that you are travelling with the intention to return to **your home country** within **your trip** dates.

No refund of the insurance premium will be given after the policy has been issued unless, after receipt of the policy, you find that the terms, conditions and exclusions do not meet your requirements and an alternative is available. In this case you must return the policy, a copy of your booking confirmation invoice and alternative insurance policy to **TOURS FOR CHURCHES** within **14** days of receipt for a refund to be considered.

The first policy, your pre-travel policy, covers you from the time you purchase your policy until you leave home to start your trip. The second policy, your travel policy starts when you leave home to start your trip and ends when you return home or the policy ends, whichever is the first.

We have tried to keep the wording as simple as possible. There are conditions and exclusions applying to the pre-travel policy and to the travel policy. Each section tells you what is covered, what is not covered and what you need to do if you need to claim under that section. There are no hidden parts or small print.

Like most policies they exclude all **existing health conditions** (unless you are under **18** years travelling in the **United Kingdom** or Europe) but if you do need the cover, unlike some other policies, you may be able to obtain cover for these conditions by calling the Referral Helpline on the telephone number shown below the summary of cover section. Cover is not available on all conditions and to include others we may need to charge you an additional premium or increase your policy excess for this condition (including anything directly or indirectly related to that condition), an excess is the first part of the claim cost. You should bear in mind that this excess will apply to everyone on your booking if they have to claim for cancellation or **curtailment** (cutting short the trip) due to your health condition. Cover is not available for conditions where you are under investigation or awaiting treatment. If you do not tell us about your **existing health conditions** or those of your **close relative** or **business associate** on whom the trip plans depend they will not be covered at all and you will not be able to claim for anything caused by them.

We are unable to provide any cover for a claim arising from a recognised complication of a known **existing health condition** of a **close relative** or a **close business associate** unless declared to us and accepted by us in writing.

AGE LIMITS

This insurance will not cover you if, at the date of departure:

- you are aged **85** years or over
- any trip is in excess of **31** days if you are aged **65** to **74** years
- any trip is in excess of **24** days if you are aged **75** to **84** years

No age restriction applies for travel within Area 1.

GEOGRAPHICAL AREAS

Area 1 - **United Kingdom** where it is your home country.

Area 2 - Europe, including the **Channel Islands**, and all countries west of the Ural Mountains, Republic of Ireland, Iceland, Algeria, Morocco, Tunisia, Turkey, Egypt, the Azores, Canary Islands, Madeira, Mediterranean islands, and the **United Kingdom** where it is not your home country.

Area 3 - Worldwide excluding the United States of America, Canada.

Area 4 - Worldwide including the United States of America, Canada.

WHERE TO OBTAIN A CLAIM FORM

If you require a claim form please visit

www.foggtravelinsurance.com

and click on **claim forms** – you can print or complete the relevant claim form required online or by email to claims@foggtravelinsurance.com or alternatively if you do not have internet access you can contact:

Fogg Travel Insurance Services Limited

Crow Hill Drive, Mansfield, Notts. NG19 7AE or telephone: 01623 631331

in all circumstances you should quote **TOURS FOR CHURCHES**, advising the section under which you wish to claim. Normally, if you contacted the emergency medical assistance service during your trip a claim form will have already been sent to your home.

When returning the claim form please enclose this policy together with the tour operator's confirmation of booking invoice and if the claim is for cancellation, the tour operator's cancellation invoice.

OUR PLEDGE TO YOU

It is our aim to give a high standard of service and to meet any claims covered by this policy honestly, fairly and promptly. We occasionally get complaints and these are usually through a misunderstanding or insufficient information. Any complaint will be investigated at once and the matter resolved as quickly as possible.

YOUR RIGHT TO COMPLAIN

We sincerely hope you will not need to complain about your insurance policy or claims settlement.

1. If your complaint is regarding the selling of your policy please forward details of your complaint in the first instance as follows:
Managing Director, Fogg Travel Insurance Services Ltd, Crow Hill Drive, Mansfield, Nottinghamshire, NG19 7AE.
Telephone: 01623 631331 Email: complaints@foggtravelinsurance.com
2. Or if, your complaint is about the outcome of your claim or assistance provided please forward details of your complaint in the first instance as follows:
Write to the Customer Insights Manager, URV, 1 Tower View, Kings Hill, West Malling, ME19 4UY or call on 020 3829 6604 or email complaints@tif-plc.co.uk who will review the claims office decision.
3. If you are still not satisfied with the outcome you may ask the Financial Ombudsman Service (FOS) to review your case.
Their address is Exchange Tower, London, E14 9SR. Their telephone advice line is 0800 023 4567.

A. YOUR PRE-TRAVEL POLICY

HOW YOUR PRE-TRAVEL POLICY WORKS

Your pre-travel policy shows the sections of cover, limits, conditions, exclusions and information on what to do if you need to claim. It is essential that you read it. The policy is a contract between us and you. We will pay for any event, as set out in the policy, that happens during the period of cover for which you have paid the appropriate premium.

We are unable to provide any cover for a claim arising from a recognised complication of a known **existing health condition** of a **close relative** or a **close business associate** unless declared to us and accepted by us in writing.

You are required to disclose any relevant information otherwise your policy will not cover you and it may invalidate it altogether.

If you are a person buying insurance wholly or mainly for personal purposes unrelated to your employment, you have a duty to take reasonable care to answer questions fully and accurately, and that any information you volunteer is not misleading. This duty exists before the cover is placed, when renewed, or altered at any time throughout the duration of the policy. If you do not do so, your Insurer may be able to void your policy from inception. An example of this could be the medical history of a **close relative** or other person that may cause you to cancel or cut short your trip. If you are unsure whether or not information is relevant please do not hesitate to call us on **01623 635958**.

All numbers and letters shown under 'For each insured-person this insurance will not cover.' refer to the same numbers and letters under 'For each insured-person this insurance will pay.' Where no letters or numbers are shown it applies to the whole section.

No cover will be in force for **B – Your Travel Policy** if you claim under **A. Your Pre-Travel Policy**.

WHEN YOUR PRE-TRAVEL COVER STARTS AND ENDS

The cover for cancellation starts from the date the trip booking was made after the policy was issued and ends when you leave home. No further trips are covered by this policy.

DISCLOSURE OF EXISTING HEALTH CONDITIONS

Your policy may not cover claims arising from your **existing health conditions** so you need to tell us of anything you know that is likely to affect our acceptance of your cover.

IMPORTANT

- If you are **18 years and over travelling anywhere** or you are **under 18 travelling outside Europe** you **MUST** contact our Referral Helpline to declare your **existing health conditions**. Please read part **A. Existing health conditions 1, 2 and 3** shown below. You should also read part **B.** below to see if applicable to you.
- However, if you are **under 18 travelling in the United Kingdom** or **within Europe** you **DO NOT** need to make a declaration under part **A.** for cover to apply. Your **existing health conditions** will automatically be covered. You should now read part **B.** below to see if applicable to you.

A. Existing health conditions - so that we can ensure you are provided with the best cover we can offer please read the following questions carefully:

1. Have you, or anyone travelling with you, ever had treatment for:
 - any heart or circulatory condition
 - a stroke or high blood pressure
 - a breathing condition (such as asthma)
 - any type of cancer
 - any type of diabetes
 - any type of irritable bowel disease
 - any type of psychological condition (such as stress, anxiety, depression, eating disorders or mental instability).
2. **In the last 2 years** - have you, or anyone who is travelling with you, been treated for any serious or re-occurring medical condition, asked to take regular prescribed medication, or referred to a specialist or consultant at a hospital for tests, diagnosis or treatment?

If you have answered 'Yes' to any of the above questions we may be able to offer some cover and may be able to cover your health condition, although an increased premium may be required. To enable us to consider your health condition please contact the Referral Helpline quoting **TOURS FOR CHURCHES** on **01623 635958** to see if cover is available. All calls will be treated in the strictest confidence.

3. You must also tell us if:
 - you are waiting for tests or treatment of any description
 - your doctor alters your regular prescribed medication

B. In all cases you MUST tell us about anything concerning the health of a **close relative** or **business associate** who is **not insured on this policy** but may make it necessary for you to cancel or cut short your trip should be advised to the Referral Helpline quoting **TOURS FOR CHURCHES** on **01623 635958** as soon as possible so we can advise you if we are able to insure the additional risk and any terms we may require.

You need to keep copies of all letters we send you for future reference.

If when you buy this policy you are aware of anyone or anything that could increase the risk or result in a claim you must tell us. If you do not tell us, your policy may not cover you, and might be invalidated altogether. We reserve the right to charge an increased premium, decline, withdraw cover or increase the policy excess as well as cancel or restrict cover for any person.

Should we require any additional premium, and you accept our offer, this should be paid to Fogg Travel either by credit card or cheque, made payable to Fogg Travel, and sent within **14** days of receipt. If your **existing health condition** should require an additional premium to be covered and you choose not pay it we reserve the right to decline a claim relating to this condition, unless otherwise agreed by us in writing. Full confirmation of our terms and conditions will be sent out to your address after your call. Any additional **existing health condition** not declared to us will not be covered. All terms and conditions declared under this pre-travel policy will also be recorded under your travel policy so that you do not need to declare these twice.

Please note:

We are unable to provide cover for any claim arising from a recognised complication of a known **existing health condition** of a **close relative** or a **close business associate** unless declared to us and accepted by us in writing.

DEFINITION OF WORDS APPLICABLE TO YOUR PRE-TRAVEL POLICY

Listed below are certain words that appear throughout the policy. These will always be shown in bold type and in all cases will have the meanings shown below.

Business associate - means a business partner, director or employee of yours who has a close working relationship with you.

Channel Islands - means Jersey, Guernsey, Alderney, Sark, Herm, Jethou, Brecqhou and Lihou.

Close relative - means spouse or partner living at the same address, parents, step parents, grandparents, parents-in-law, brother, step brother, sister, step sister, child, step child, grandchild, foster-child, fiancé(e), aunt, uncle.

Excursion - means a short journey or activity undertaken for leisure purposes.

Existing health condition - means any heart, circulatory or breathing conditions, cancer or diabetes or any serious or re-occurring medical condition which has been previously diagnosed, investigated or treated in any way, at any time prior to travel, even if this condition is currently considered to be stable and under control.

Hazardous activity - means any activity that requires skill and involves increased risk of injury **except** where these form part of a published activity provided by or arranged by **TOURS FOR CHURCHES** (and shall include the use of dry slopes where the activity has been organised by **TOURS FOR CHURCHES** or ice skating on official licensed skating rinks) and/or where the **hazardous activity** is listed under the sports and activities cover section at the rear of this policy and are covered for free under this insurance. If **you** are taking part in any sport or activity not listed please contact Fogg Travel, telephone 01623 631331 (retail option) or email to queries@foggtravelinsurance.com (Mon to Fri 9am to 5pm) quoting **TOURS FOR CHURCHES**, to ensure **you** are covered. An additional premium may apply for those activities which are not free but for which cover is available.

Home - means one of **your** normal places of residence in the **United Kingdom** or the **Channel Islands** including British Forces Posted Overseas (BFPO).

Home country - means both the country **you** live in within the **United Kingdom** or the **Channel Islands** including British Forces Posted Overseas (BFPO) and **your** country of nationality.

Insured-person/you/your - means the school or other group stated in the tour operator booking confirmation invoice who is shown as having paid the insurance premium or where insurance is included within **your trip** costs and is shown on the passenger manifest issued by **your** tour operator. The maximum benefits and excesses will apply separately to each person who has insurance and is shown on the passenger manifest as being a member of the insured group.

Organiser - the person on behalf of the **insured-person** who is acting as party leader or other principal person of the whole group booking and is included in the tour operator booking, and without whom the **trip** would not be able to continue to normal completion.

Redundancy - means being an employee where **you** or, for students under the age of **23** in full time education, **your** parents/guardian qualify under the provision of the Employment Rights Act 1996, and who, at the date of termination of employment by reason of redundancy, has been continuously employed for a period of two years or longer and is not on a short term fixed contract.

Resident - means a person who has had their main **home** in the **United Kingdom** or the **Channel Islands** and has not spent more than six months abroad in the year before buying this policy.

Trip - means a holiday or journey that begins when **you** leave **home** and ends on **your** return to either (i) **your home**, or (ii) a hospital or nursing home in **your home country** following **your** repatriation, both during the period of cover. Any subsequent holiday or journey that starts after **you** have returned **home** or to a hospital or nursing home (as described above) is not covered.

United Kingdom / UK - means England, Wales, Scotland, Northern Ireland and Isle of Man.

We/our/us - means Union Reiseversicherung AG.

Winter sports - means skiing, snow boarding, mono skiing and the use of snow mobiles.

POLICY EXCESS APPLICABLE TO YOUR PRE-TRAVEL POLICY

An excess is the amount **you** have to pay towards each claim.

All excesses shown for this policy are payable by **each insured-person**, for each incident giving rise to a separate claim. The policy excess may be increased to include **existing health conditions** confirmed in writing by Fogg Travel. The increased excess will apply to all persons insured under **your** policy.

POLICY CONDITIONS APPLICABLE TO YOUR PRE-TRAVEL POLICY

At all times **we** will act in good faith in **our** dealings with **you**. The payments for all claims following events that occur in **your** selected geographical area during the period of cover are dependent on **you**:

1. OBSERVING THE FOLLOWING:

In respect of all sections of the policy

- being a **resident** of the **United Kingdom** or the **Channel Islands** including British Forces Posted Overseas (BFPO).
- taking all possible care to safeguard against accident, injury, loss or damage as if **you had no insurance cover**.
- producing **your** booking confirmation invoice confirming **you** are insured before a claim is admitted.
- giving **us** full details in writing of any incident that may result in a claim under any section of the policy at the earliest possible time.
- providing all necessary information and assistance **we** may require at **your** own expense (including where necessary medical certification and details of **your** National Health number or equivalent and Private Medical Insurance).
- accepting that no alterations and/or additions to the printed terms and conditions of **your** policy be valid unless initialled by **us**.
- checking with **your** doctor on the advisability of making the **trip** if **you** have any **existing health condition**, taking into account **your** chosen destination, the climatic conditions, the stability of **your** condition, the effect of any additional drugs or vaccines necessary and the standard of the medical services available. Cover will not be given if travel is against the advice of **your** doctor or a medical professional such as a dentist.
- not travelling specifically to receive medical treatment during **your trip** or in the knowledge that **you** are likely to need treatment.
- not requiring insurance for any health condition where a terminal prognosis has been given by a registered doctor before buying this policy.
- not requiring insurance for any health condition that is being investigated or for which **you** are awaiting or receiving treatment in hospital at the time of buying this policy.
- disclosing all relevant information as soon as possible after the policy is issued.
- obtaining any recommended vaccines, inoculations or medications prior to **your trip**.

2. RECOGNISING OUR RIGHTS TO:

- make **your** policy void where a false declaration is made or any claim is found to be fraudulent.

- subrogate against the responsible party and take proceedings in **your** name but at **our** expense to recover for **our** benefit the amount of any payment made under the policy.
- give **7** days notice of cancellation of this policy by recorded delivery to **you** at **your** last known address. In this case **we** will refund to **you** the pro-rata proportion of any unexpired premium **you** have paid.
- obtain information from **your** medical records (with **your** permission) for the purpose of dealing with any medical claims. No personal information will be disclosed to any outside person or organisation without **your** prior approval.
- not to refund the policy premium after the policy has been issued, unless after receipt of the document **you** find that the terms and conditions do not meet **your** requirements, in which case the policy and any other relevant documents must be returned to the point of sale within **14** days of receipt for any refund to be considered.
- only pay a proportionate amount of the claim where there is other insurance in force covering the same risk and to require details of such other insurance.
- not make any payment for any event that is covered by another insurance policy.
- maintain **your** personal details in connection with an anti-fraud claims checking system.

SECTION A1 - CANCELLATION CHARGES

For each insured-person this insurance will pay:

up to **£5,000** (reduced to **£1,000** in respect of **trips** within the **United Kingdom**) for:

- your** proportion of (i) transport charges, (ii) loss of accommodation and (iii) additional travel expenses (iv) pre-paid **excursions** booked in **your home country** prior to the start of **your trip** that **you** have paid or agreed to pay and that **you** cannot recover from any other source following **your necessary** cancellation after **you** bought this insurance and before **your trip** starts through **your** inability to travel due to:
 - the death, injury or illness of:
 - you** or a friend with whom **you** are travelling.
 - a **close relative**.
 - a close **business associate** who lives in **your home country**.
 - a friend who lives abroad and with whom **you** were intending to temporarily stay, or
 - you**, a friend or **close relative** who is travelling with **you** and included on **your** booking being required in **your home country** for jury service or as a witness in a Court of Law, or
 - you**, a friend or **close relative** who is travelling with **you** and included on **your** booking and shall include **your** parent(s) if **you** are travelling with a group and are in full time education being given notice of **redundancy**, or
 - the requirements of H. M. Forces, or
 - your**, a friend or **close relative** who is travelling with **you**, presence being required by the Police after **your home**, or the home in **your home country** of **your** friend or **close relative**, or usual place of business in **your home country**, having suffered from burglary, serious fire, storm or flood.
- the proportion of (i) transport charges, (ii) loss of accommodation and (iii) additional travel expenses that have been paid or agreed to be paid and that cannot be recovered from any other source by the school, college, university or other group following the **necessary** cancellation of the whole school, college, university or other group (with participants in full time education) booking as agreed by Fogg Travel and after this insurance was bought and before the **trip** starts through the inability of the group to travel due to the death, injury or illness of the **organiser**.
PROVIDED THAT such **organiser** cannot reasonably be replaced and that any such cancellation of the whole school, college, university, or other group (with participants in full time education) booking is agreed by Fogg Travel prior to cancellation with the tour operator.

For each insured-person this insurance will not cover:

- the first **£65** (reduced to **£35** in respect of **trips** within the **United Kingdom**) (reduced to **£10** on claims for deposits only) of each and every incident giving rise to a claim.
- any payment or part payment made using frequent flyer vouchers, Air Miles/Avios vouchers or other vouchers that have no financial face value.
- you** if **you** are aged **85** years
- any **trip** of more than **31** days duration where **you** are aged **65** and under **75** at the date of departure.
- any **trip** of more than **24** days duration where **you** are aged **75** and under **85** at the date of departure.
- any claim where **you** have not obtained a written statement at the time of the cancellation confirming the necessity to cancel **your trip**.
- any payment where **you** have not suffered any financial loss.
- cruises (where a pleasure ship voyage is more than **72** hours in duration sailing on seas or oceans and may include stops at various ports).
- any claim that is due to:
 - the withdrawal of previously approved leave by **your** employer unless it is due to the death or serious illness of a close **business associate**.
 - your** failure to obtain the required passport, visa or ESTA.
 - your** carrier's refusal to allow **you** to travel for whatever reason.
 - the operation of law or as a result of an unlawful act or criminal proceedings against anyone included in **your** booking.
 - the failure of any transport or accommodation provider, their agent or anybody who is acting as **your** agent.
 - the cancellation of **your trip** by the tour operator.
 - the failure of **your** travel agent or tour operator.
 - the cancellation of any conference or business **trip** onto which **your trip** was to be an add-on.
 - financial circumstances or unemployment except when it is due to **redundancy** that **you** received or were aware of after buying this insurance.
 - your** disinclination to travel.
 - your** loss of enjoyment of the **trip** however caused.
 - you** travelling in an aircraft (other than as a passenger in a fully licensed passenger carrying aircraft and for no other purpose).
 - your** self-injury or any wilful act of self exposure to peril (except where it is to save human life), suicide.
 - you** being under the influence of drugs (except those prescribed by **your** registered doctor but not when prescribed for treatment of drug addiction).
 - your** abuse or prior abuse of solvents or alcohol.
 - death or illness of any pets or animals.
 - terrorism, riot, civil commotion, strike or lock-out.
- any event that is due to **you** participating in a **hazardous activity** except where forming part of the published **TOURS FOR CHURCHES** programme or itinerary and/or where shown to be covered under the sports and activities cover section or where an additional premium has been paid and the policy endorsed.
- cancellation due the fear of an epidemic or pandemic.

- cancellation of the **trip** on the advice or recommendations published by the Foreign and Commonwealth Office and applicable at the time of departure.
 - the cost of Air Passenger Duty or equivalent, airport charges or booking fees.
 - cancellation for any claim arising from a recognised complication of a known **existing health condition of a close relative or close business associate**, where the risk attached to that health condition has not been accepted by **us** in **writing**.
 - cancellation of **your trip** due to a health condition of a person travelling with **you**, and included on **your** booking, where the risk attached to that health condition has not been accepted by **us** in **writing**.
 - any **existing health condition** or health condition that has been diagnosed, been in existence or for which **you** have received treatment from a hospital or specialist consultant during the last 2 years or for which **you** are awaiting or receiving treatment or under investigation (except where **you** are under 18 years travelling in the **United Kingdom** or Europe) unless **we** have agreed cover in **writing** and any additional premium has been paid.
 - any claim arising from any relevant information known by **you** at the time of buying this policy unless it has been disclosed to **us** and **we** have agreed in **writing** any terms applicable.
 - any claim for damage for loss, or deterioration of, or damage to property.
 - any loss unless it is specified in the policy
1. (iv) any event that is the result of leave being cancelled because of war, terrorism, biological or chemical warfare, invasion, act of foreign enemy, hostilities (whether war has been declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.
 - any claim where **you** have not obtained prior authority to take leave.
 - any claim where leave has been cancelled on disciplinary grounds.
 2.
 - cancellation due to death, injury or illness of the **organiser** caused by any **existing health condition** that has been diagnosed, been in existence or for which the **organiser** has received treatment from a hospital or specialist consultant during the last 2 years or for which the **organiser** is awaiting or receiving treatment or under investigation unless **we** have agreed cover in **writing** and any additional premium has been paid.
 - cancellation of the booking for the whole group that has not been notified to Fogg Travel and agreed by **us** prior to cancellation with the tour operator.
 - cancellation of the booking for the whole school, college, university or other group (with participants in full time education) where a replacement **organiser** is and/or can be provided.
 - cancellation of the booking for the whole group due to the disinclination to travel by the **organiser** and/or replacement **organiser**.
 - any claim that is not for a school, college, university or other group (with participants in full time education).

What you need to do if you wish to make a claim under this section of the policy:

- notify the travel agent/tour operator **immediately**, by telephone and in writing, that **you** need to cancel and obtain a cancellation invoice.
- obtain a claim form from Fogg Travel either by internet or telephone, and get **your**/the patient's registered doctor to complete the medical certificate attached to the claim form.
- send any receipts to Fogg Travel.
- notify Fogg Travel **immediately**, by telephone and in writing, that **you** need to cancel the whole group booking to obtain prior agreement.
- provide, together with the medical certificate attached to the claim form, written confirmation from the Head Teacher, Bursar of the school or college or university or other group (with participants in full time education) that no alternative organiser can be provided.

B. YOUR TRAVEL POLICY

HOW YOUR TRAVEL POLICY WORKS

Your travel policy shows the sections of cover, limits, conditions, exclusions and information on what to do if **you** need to claim, how to obtain legal advice and how to contact the 24 hour emergency medical assistance service. It is essential that **you** read it. The policy is a contract between **us** and **you**. **We** will pay for any event, as set out in the policy, that happens during the period of cover for which **you** have paid the appropriate premium.

Your travel insurance policy is not intended to cover items of high value, such as video camcorders, expensive watches etc., as these should be fully insured under your house contents insurance on an All Risks extension, or under the schools, college or university contents policy for 365 days of the year. There is a maximum amount **you** can claim for each individual item and a maximum amount in total for **valuables**, and these are shown under the **personal possessions** section. The **personal possessions** cover is not 'new-for-old' and an amount for age, wear and tear will be deducted.

Your policy covers for treatment of medical conditions in emergency and which will respond quickly to treatment. It is not intended to cover **you** for recurrent or long term treatment and in these circumstances, bearing in mind the advice given by our Chief Medical Officer, **we** reserve the right to transfer **you** to a state hospital, where adequate facilities are available, or repatriate **you** to **your home country**. Cover will not be granted if travel is against the advice of **your** doctor or a medical professional such as a dentist.

We are unable to provide any cover for a claim arising from a recognised complication of a known **existing health condition of a close relative** or a close **business associate** unless declared to **us** and accepted by **us** in **writing**.

All numbers and letters shown under 'For each insured-person this insurance will not cover:' refer to the same numbers and letters under 'For each insured-person this insurance will pay.' Where no letters or numbers are shown it applies to the whole section.

No cover will be in force for **B – Your Travel Policy** if **you** claim under **A. Your Pre-Travel Policy**.

WHEN YOUR TRAVEL POLICY COVER STARTS AND ENDS

The cover under **your** travel policy starts at the beginning of **your trip** as shown on **your** booking confirmation invoice and ends on **your** return home or expiry of the policy, whichever is the first. No further **trips** are covered by this policy.

EXTENSION OF PERIOD

1. In the event of **your** death, injury or illness or that of anyone travelling with **you**, **you** are unable to complete the **trip** before the expiry of this policy the cover will be automatically extended without additional premium for the additional days necessary for **you** to complete the **trip**.
2. In the event of delay to any vehicle, vessel or aircraft in which **you** are travelling as a ticket holder **you** are unable to complete the **trip** before the expiry of this policy the cover will be automatically extended without additional premium up to 14 days for **you** to complete the **trip**.

USE AN EHIC NIL EXCESS IF MEDICAL COSTS ARE REDUCED

Avoid paying the excess - travellers to European countries, Iceland, Liechtenstein, Norway and Switzerland (the European Economic Area (EEA)) should obtain the European Health Insurance Card (EHIC). Applications for the EHIC can be made online at:

www.nhs.uk/NHSEngland/Healthcareabroad/EHIC – full details are given online.

Please allow sufficient time to receive the EHIC prior to **your** departure date. This will entitle **you** to benefit from the reciprocal health arrangements which exist between European Union countries. In other countries where reciprocal health arrangements exist all reasonable steps should be made to utilise them. Please see Section B3. If **you** are travelling outside the EEA then there are some countries that have reciprocal agreements with the **UK** and the **Channel Islands** and these can be found on <http://www.nhs.uk/NHSEngland/Healthcareabroad/countryguide/NonEEAcountries/Pages/Non-EEAcountries.aspx>

If **you** make use of these arrangements or any other world-wide reciprocal health arrangement and **your** claim under Section B5 is reduced, **you** will not have to pay any excess. This does not apply where special excess terms have been imposed. Please note residents of the Isle of Man or **Channel Islands** are not eligible for and EHIC.

IF YOU NEED EMERGENCY MEDICAL ASSISTANCE ABROAD

Contact the 24 hour emergency medical assistance service:

FOGG ASSIST on +44 (0)20 7118 1444

IN CASE OF SERIOUS EMERGENCY

First call an ambulance using the local equivalent of a 999 call. While **you** wait for the ambulance contact our emergency medical assistance service which is open 24 hours a day and 7 days a week to offer **you** advice in this emergency situation. **We** strongly suggest **you** put **FOGG ASSIST's** telephone number **+44 (0)20 7118 1444** into **your** mobile phone before **you** travel so that it is to hand should **you** need it. Speak to the ambulance driver and get details of the hospital **you** are being taken to so that our emergency medical assistance service's doctor will be able to obtain a medical report at the earliest possible opportunity.

You must notify **FOGG ASSIST** as soon as possible if **you** are to be admitted as an in-patient, or where costs are likely to exceed **£500**, for agreement of costs under the policy.

WHAT THE MEDICAL ASSISTANCE COMPANY NEEDS FROM YOU

When **you** call our emergency medical assistance service in an emergency **you** need to have some basic information for them to hand:

- **your** telephone number so **you** can be contacted on in case **you** are cut off
- the name and age of the patient and as much information about the medical situation as **you** are able to provide
- the name of the hospital, the ward, the treating doctor and the telephone numbers if **you** have them
- tell them that **you** insured under the scheme **FOGG - TOURS FOR CHURCHES** through URV, the booking reference number (if applicable), the date **you** bought the insurance, and **your** booked travel dates
- the patient's **home country** GP details, name, address and phone number, in case they need to obtain information on current medical conditions and treatment.

MINOR ILLNESS OR INJURY

If **you** need to see or visit a doctor or hospital in Europe or Scandinavia then ask **your** hotel reception or **your** tour operator representative for the address of the nearest **public medical facility**. In Europe **you** should show them **your** EHIC card, and have it accepted, as medical treatment should be free or at a reduced cost and **you** will not be required to contribute towards the claim as the policy excess will be reduced to **NIL**. **You** will only be covered for the cost of private medical treatment where adequate state facilities are not available in these countries. **You** must have this approved in advance by **FOGG ASSIST** on **+44 (0)20 7118 1444**. Elsewhere it is advisable to seek advice on where to go for treatment from our emergency medical assistance service if possible, as standards of medical facilities vary greatly and many apparently acceptable clinics which have been set up to target the tourist market and will ruin **your trip** by insisting on unnecessary admissions and treatment at inflated prices. In some circumstances it may be necessary for our emergency medical assistance service to move **you** to a more suitable facility.

HOW TO PAY FOR YOUR TREATMENT

Outpatient bills for less than **£500** should be paid at the time and claimed on **your** return. It is very important to obtain an itemised receipt for any monies paid for medical treatment. If **you** cannot afford to do so, **you** may contact **FOGG ASSIST** for advice and assistance.

If **you** are admitted to a medical facility then **you** may need to pay the policy excess locally and ask the hospital or doctor to send the rest of their bills to Fogg Travel Insurance Services Limited, Crow Hill Drive, Mansfield, Notts, NG19 7AE, England. Our emergency medical assistance service will explain this procedure to them and provide them with a faxed guarantee if necessary, once the validity of **your** claim has been established.

In European Countries, Iceland, Liechtenstein, Norway and Switzerland (the European Economic Area (EEA)) **you** should utilise **your** EHIC card for in-patient and/or outpatient treatment to obtain a reduction in medical costs where possible, and if costs are minimised the policy excess will be reduced to **NIL**.

WHAT HAPPENS IF I MISS MY BOOKED FLIGHT DUE TO ILLNESS?

Don't worry, provided **you** have contacted our emergency medical assistance service **your** policy will be automatically extended to cover **you** until it is agreed that **you** are fit to travel home. Our emergency medical assistance service will liaise with **your** treating doctor and **you** and once **you** are fit to travel, they will make appropriate alternative arrangements.

WHAT IF YOU WANT TO COME HOME EARLY?

This policy covers **you** to come home early because **you** are ill or injured **only** if medical treatment is not available locally. If **you** are thinking of cutting short **your trip** because **you** are not well then **you** must contact **FOGG ASSIST** on **+44 (0)20 7118 1444** for advice first before making any arrangements. If **you** need to come home for **any other reason**, such as the illness of a **close relative** in **your home country** then **you** should make **your** own arrangements, bearing in mind **your** duty to act at all times as if uninsured.

If **you** are not sure whether **your** particular circumstances are included in the cover then call **Fogg Travel** on **+44 (0)1623 631331** (Claims Department option) between 9.00 am and 5.00 pm UK time for advice.

**DEFINITION OF WORDS
APPLICABLE TO YOUR TRAVEL POLICY**

Listed below are certain words that appear throughout the policy. These will always be shown in **bold** type and in all cases will have the meanings shown below.

Business associate - means a business partner, director or employee of **yours** who has a close working relationship with **you**.

Channel Islands - means Jersey, Guernsey, Alderney, Sark, Herm, Jethou, Brechou and Lihou

Close relative - means spouse or partner living at the same address, parents, step parents grandparents, parents-in-law, brother, step brother sister, step sister, child, step child, grandchild, foster-child, fiancé(e), aunt, uncle.

Curtailment/curtail/curtailing – means the cutting short of **your trip by your** early return **home** or **your** repatriation to a hospital or nursing home in **your home country**. Payment will be made on the number of full days of **your trip** that are lost from the day **you** are brought **home** or are repatriated to **your home country**.

Emergency funds - means bank and currency notes, cash and travellers' cheques held by a party leader only for use in case of emergency.

Essential items – means underwear, socks, toiletries and a change of clothing.

Excursion – means a short journey or activity undertaken for leisure purposes.

Existing health condition – means any heart, circulatory or breathing conditions, cancer or diabetes or any serious or re-occurring medical condition which has been previously diagnosed, investigated or treated in any way, at any time prior to travel, even if this condition is currently considered to be stable and under control.

Flight - means a service using the same airline or airline **flight** number.

Hazardous activity – means any activity that requires skill and involves increased risk of injury **except** where these form part of a published activity provided by or arranged by **TOURS FOR CHURCHES** (and shall include the use of dry slopes where the activity has been organised by **TOURS FOR CHURCHES** or ice skating on official licensed skating rinks) and/or where the **hazardous activity** is listed under the sports and activities cover section at the rear of this policy and are covered for free under this insurance. If **you** are taking part in any sport or activity not listed please contact Fogg Travel, telephone 01623 631331 (retail option) or email to queries@foggttravelinsurance.com (Mon to Fri 9am to 5pm) quoting **TOURS FOR CHURCHES**, to ensure **you** are covered. An additional premium may apply for those activities which are not free but for which cover is available.

Home - means one of **your** normal places of residence in the **United Kingdom** or the **Channel Islands** including British Forces Posted Overseas (BFPO).

Home country – means both the country **you** live in within the **United Kingdom** or the **Channel Islands** including British Forces Posted Overseas (BFPO).

Insured-person/you/your - means the school or other group stated in the tour operator booking confirmation invoice who is shown as having paid the insurance premium or where insurance is included within **your trip** costs and is shown on the passenger manifest issued by **your** tour operator. The maximum benefits and excesses will apply separately to each person who has insurance and is shown on the passenger manifest as being a member of the insured group **except** in respect of Section B1 - Personal Possessions (school property only), Section B2 - Personal Money (emergency fund or student money only), Section B7 - Organisers expenses, B8 – Organisers liability where the maximum benefits and excesses will apply in total for the school or other group or **organiser** and not separately to each person and Section 11 (cover provided for **TOURS FOR CHURCHES**).

International departure point - means the airport, international rail terminal or port where the outward **flight**, international train or sea vessel is boarded to take **you** from the **United Kingdom** or Channel Islands to **your** destination and the return **flight**, international train or sea vessel is boarded to start the final part of **your** journey to the **United Kingdom** or Channel Islands.

Manual labour – means work involving the lifting or carrying of heavy items, in excess of 25 kg, work at a higher level than two storeys or any form of work underground.

Organiser - the person on behalf of the **insured-person** who is acting as party leader or other principal person of the whole group booking and is included in the tour operator booking, and without whom the **trip** would not be able to continue to normal completion.

Pair or set - means two or more items of **personal possessions** that are complementary, purchased as 1 item or used or worn together.

Personal money - means bank and currency notes, cash, cheques, postal and money orders, current postage stamps, travellers' cheques, coupons or vouchers that have a monetary value and travel tickets, lift passes, passports all of which are for **your** private use.

Personal possessions - means each of **your** suitcases and containers of a similar nature and their contents and articles **you** are wearing or carrying including **your** valuables (as shown below).

Public transport – means buses, coaches, internal **flights** or trains that run to a published scheduled timetable.

Resident - means a person who has had their main **home** in the **United Kingdom** or the **Channel Islands** and has not spent more than six months abroad in the year before buying this policy.

Student money - means bank and currency notes, cash, traveller's cheques and travel tickets held by a party leader on behalf of a student.

Travel documents – means current passports, valid visas, travel tickets, European Health Insurance Card (EHIC) and reciprocal health form E112.

Trip - means a holiday or journey that begins when **you** leave **home** and ends on **your** return to either (i) **your home**, or (ii) a hospital or nursing home in **your home country** following **your** repatriation, both during the period of cover. Any subsequent holiday or journey that starts after **you** have returned **home** or to a hospital or nursing home (as described above) is not covered.

Unattended - means left away from **your** person where **you** are unable to clearly see and are unable to get hold of **your personal possessions**.

United Kingdom / UK - means England, Wales, Scotland, Northern Ireland and Isle of Man.

Valuables - means cameras, photographic equipment, camcorders, video, satellite navigation equipment, television equipment, radios, cassette players, CD players, ipods, MP3 players, audio equipment, laptops, mac or web books, personal computers, ipads, Kindles, Tablets, e-book readers, computer equipment/accessories, hard drives, flash drives, computer games machines, drones, binoculars, telescopes, antiques, jewellery, watches, smart watches, furs, precious or semi-precious stones, articles made of or containing gold, silver or other precious metals, films, tapes, cassettes, cartridges, discs or Compact Discs.

We/our/us - means Union Reiseversicherung AG.

Winter sports - means skiing, snow boarding, mono skiing and the use of snow mobiles.

**POLICY EXCESSES
APPLICABLE TO YOUR TRAVEL POLICY**

Applicable to sections – B1 - Personal possessions, B2 - Personal money, B3 - Emergency medical expenses, B4 - Curtailment, B6 - Personal liability, B7 – Organisers Liability, B10 - Legal advice and expenses and B11 - Delay abandonment only.

An excess is the amount **you** have to pay towards each claim.

Each section of the policy listed carries an excess. All excesses shown for this policy are payable by **each insured-person**, for each incident giving rise to a separate claim. The policy excess under section **B3** and **B4** may be increased to include **existing health conditions** (including anything directly or indirectly related to that condition) confirmed in writing by Fogg Travel. The increased excess will apply to all persons insured under **your** policy.

**POLICY CONDITIONS
APPLICABLE TO YOUR TRAVEL POLICY**

At all times **we** will act in good faith in **our** dealings with **you**. The payments for all claims following events that occur in **your** selected geographical area during the period of cover are dependent on **you**:

1. OBSERVING THE FOLLOWING:

In respect of all sections of the policy

- (a) being a **resident** of the **United Kingdom** or the **Channel Islands**.
- (b) taking all possible care to safeguard against accident, injury, loss or damage as **if you had no insurance cover**.
- (c) producing **your** booking confirmation invoice confirming **you** are insured before a claim is admitted.
- (d) giving **us** full details in writing of any incident that may result in a claim under any section of the policy at the earliest possible time.
- (e) passing on to **us** immediately every writ, summons, legal process or other communication in connection with the claim.
- (f) providing all necessary information and assistance **we** may require at **your** own expense (including where necessary medical certification and details of **your** National Health number or equivalent and Private Medical Insurance).
- (g) not admitting liability for any event or offering to make any payment without **our** prior written consent.
- (h) accepting that **your** policy cannot be extended once it has expired.
- (i) accepting that no alterations and/or additions to the printed terms and conditions of **your** policy be valid unless initialled by **us**.

In respect of sections B3 - Emergency medical expenses and B4 - Curtailment only.

- (j) checking with **your** doctor on the advisability of making the **trip** if **you** have any **existing health condition**, taking into account **your** chosen destination, the climatic conditions, the stability of **your** condition, the effect of any additional drugs or vaccines necessary and the standard of the medical services available. Cover will not be given if travel is against the advice of **your** doctor or a medical professional such as a dentist.
- (k) not travelling specifically to receive medical treatment during **your trip** or in the knowledge that **you** are likely to need treatment.
- (l) not requiring insurance for any health condition where a terminal prognosis has been given by a registered doctor before buying this policy.
- (m) not requiring insurance for any health condition that is being investigated or for which **you** are awaiting or receiving treatment in hospital at the time of buying this policy.
- (n) disclosing all relevant information as soon as possible after the policy is issued.
- (o) obtaining any recommended vaccines, inoculations or medications prior to **your trip**.

In respect of sections B1 - Personal possessions, and B2 - Personal money, only.

- (p) providing full details of any House Contents and All Risks insurance policies **you** may have.
- (q) retaining **your** tickets and luggage tags and notifying the Police within **24** hours of any loss or theft or to the carriers when the loss or damage has occurred in transit. **You** should obtain either a Police report or a carrier's Property Irregularity Report (PIR) form within **24** hours and enclose this with **your** claim form.
- (r) complying with the carrier's conditions of carriage.
- (s) not abandoning any property to **us** or Fogg Travel.

2. RECOGNISING OUR RIGHTS TO:

- (a) make **your** policy void where a false declaration is made or any claim is found to be fraudulent.
- (b) take over and deal with in **your** name the defence or settlement of any claim made under the policy.
- (c) subrogate against the responsible party and take proceedings in **your** name but at **our** expense to recover for **our** benefit the amount of any payment made under the policy.
- (d) give **7** days notice of cancellation of this policy by recorded delivery to **you** at **your** last known address. In this case **we** will refund to **you** the pro-rata proportion of any unexpired premium **you** have paid.
- (e) obtain information from **your** medical records (with **your** permission) for the purpose of dealing with any medical claims. No personal information will be disclosed to any outside person or organisation without **your** prior approval.
- (f) cancel all benefits provided by **your** policy without refund of premium when a payment has been made for cancellation or **curtailment** of the **trip**.
- (g) not to refund the policy premium after the policy has been issued, unless after receipt of the document **you** find that the terms and conditions do not meet **your** requirements, in which case the policy and any other relevant documents must be returned to the point of sale within **14** days of receipt for any refund to be considered.
- (h) not make any payment under sections **B1, B2, B3, B4, B6** and **B8** for any event that is covered by another insurance policy.
- (i) settle all claims under the Law of the country that **you** live in within the **United Kingdom** or the **Channel Islands** unless **we** agree otherwise with **you**.
- (j) maintain **your** personal details in connection with an anti-fraud claims checking system.

GENERAL EXCEPTIONS APPLICABLE TO YOUR TRAVEL POLICY

A. This insurance will not pay for:

any deterioration of or loss or damage to property or any delay, legal liability, injury, illness, death or expense directly or indirectly due to, contributed to or caused by:

- (1) war, terrorism, biological or chemical warfare, invasion, act of foreign enemy, hostilities (whether war has been declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.
- (2) participation in a **hazardous activity** except where forming part of the published **TOURS FOR CHURCHES** programme or itinerary and/or where shown to be covered under the sports and activities cover section or where an additional premium has been paid and the policy endorsed.
- (3) **you** travelling on, or in, a motorised vehicle for which **you** do not hold appropriate qualifications to operate in **your home country** (Please note there is no cover under section **B7** - Personal liability for any claim related to the use of motorised vehicles except where forming part of the published **TOURS FOR CHURCHES** programme or itinerary). **You** can visit the following link to the UK Government site for more information on appropriate licenses: <https://www.gov.uk/ride-motorcycle-moped/bike-categories-ages-and-licence-requirements>
- (4) any **existing health condition** or health condition that has been diagnosed, been in existence or for which **you** have received treatment from a hospital or specialist consultant during the last **2 years** or for which **you** are awaiting or receiving treatment or under investigation (except where **you** are under **18 years** travelling in the **United Kingdom** or Europe) unless **we** have agreed cover in **writing** and any additional premium has been paid.
- (5) **curtailment of your trip** due to a health condition of a person travelling with **you** and included on **your** booking, where the risk attached to that health condition has not been accepted by **us** in **writing**.
- (6) delay, confiscation, detention, requisition, damage, destruction or any prohibitive regulations by Customs or other government officials or authorities of any country.
- (7) **you** being under the influence of drugs (except those prescribed by **your** registered doctor but not when prescribed for treatment of drug addiction).
- (8) **your** abuse or prior abuse of solvents or alcohol.
- (9) any claim arising from any relevant information known by **you** at the time of buying this policy unless it has been disclosed to **us** and **we** have agreed in **writing** any terms applicable.
- (10) **you** travelling against the advice of **your** doctor or a medical professional such as a dentist.
- (11) if **you** choose not to adhere to medical advice given any claims related to this will not be paid.
- (12) any deliberate or criminal act by an **insured-person**.
- (13) **manual labour**.
- (14) **you** travelling against the advice or recommendations published by the Foreign and Commonwealth Office and applicable at the time of **your** departure.
- (15) participation in any **winter sports** activities (unless the appropriate additional premium has been paid) other than the use of dry slope where the activity has been organised by **TOURS FOR CHURCHES** or ice skating on official licensed skating rinks.

B. This insurance will not cover:

- (1) loss of earnings, additional hotel costs, additional car hire, additional parking fees, kennel fees or any other loss unless it is specified in the policy.
- (2) any loss due to currency exchanges of any and every description.
- (3) any loss unless it is specified in the policy.
- (4) cruises (where a pleasure ship voyage is more than **72 hours** in duration sailing on seas or oceans and may include stops at various ports).
- (5) **your** carrier's refusal to allow **you** to travel for whatever reason.
- (6) **any trip** if **you** are aged **75 years** or over travelling to Area **3** or Area **4** or to Algeria, Morocco or Tunisia at the date of departure.
- (7) **any trip** if **you** are aged **85 years** or over
- (8) **any trip** of more than **31 days** duration where **you** are aged **65** and under **75** at the date of departure.
- (9) **any trip** of more than **24 days** duration where **you** are aged **75** and under **85** at the date of departure.

SECTION B1 - PERSONAL POSSESSIONS

Applicable only to trips outside of the United Kingdom or where the appropriate additional premium has been paid and is shown on your confirmation invoice to include Cover (a) only of this section for trips within the United Kingdom.

For each insured-person this insurance will pay:

- (a) up to a total of **£1,500** for **your personal possessions** to cover:
either (i) the cost of repair of items that are partially damaged whilst on **your trip**, up to the market value of the item, allowing for age, wear and tear,
or (ii) the market value of the item, allowing for age, wear and tear, to cover items that are stolen, permanently lost or destroyed whilst on **your trip**.
- (b) **ONLY APPLICABLE TO SCHOOL, COLLEGE OR UNIVERSITY ORGANISED TRIPS**: up to a total of **£1,000** for school / college / university property (single article limit, pair or set of articles) taken on the **trip** for which authorised party leaders are responsible and such property is not insured elsewhere.
- (c) **you** up to **£100** to cover the purchase of **essential items** if **your personal possessions** are delayed due to being misplaced, lost or stolen on **your** outward journey from **your home country** for over **12 hours** from the time **you** arrived at **your trip** destination. If **your personal possessions** are not returned to **you** after **36 hours** **we** will pay a further sum of up to **£100**. **You** must keep all receipts for these items and send them in to **us** with **your** claim and any amount paid will be deducted from the final claim settlement if the items are permanently lost.

For each insured-person this insurance will not cover:

- the loss, theft or damage to:
 - films, tapes, cassettes, cartridges or discs other than their value as unused material unless purchased pre-recorded when **we** will pay up to the maker's latest list price.
 - car keys
 - duty free items such as tobacco products, alcohol and perfumes.
 - perishable goods, bottles, cartons and any damage caused by them or their contents.

- pedal cycles, wheelchairs, prams, pushchairs or baby buggies except while they are being carried as luggage on **public transport**.
- **valuables** carried in any suitcases, trunks or similar containers when left **unattended**.
- **valuables** left **unattended** except where they are locked in a safe or safety deposit box where these are available or left **out of sight** in **your locked** personal holiday or **trip** accommodation.
- contact or corneal lenses, or artificial limbs.
- money, bonds, coupons, stamps, negotiable instruments, securities or documents of any kind.
- **personal possessions** left **unattended** away from **your** personal holiday or **trip** accommodation except **personal possessions** (but not **valuables**)
 - left between **6.00 am** and **11.00 pm** local time (during daytime) in the locked boot or covered luggage area of a motor vehicle where entry was gained by violent and forcible means or
 - left on a locked coach out of view where entry was gained by violent and forcible means.
- any claim for loss or theft where **you** have not notified the police, **your** carrier or tour operator's representative and obtained a written report.
- any claim where **you** are unable to provide the damaged items on request or to prove the existence or prove the ownership of any item with an insured value in excess of **£50**.
- loss or theft of, or damage to, property that does not belong to **you** or any member of **your** family.
- any claim that is the result of a domestic dispute.
- any breakage or damage to fragile articles, paintings, works of art, sculptures, audio, video, computer, television equipment, musical instruments, household goods unless the breakage or damage is caused by fire, theft or in an accident to the motor vehicle in which they are being carried.
- mobile telephones, SIM cards, mobile telephone prepayment cards, lost or stolen mobile telephone call charges or mobile telephone accessories.
- the cost of replacing or repairing dentures.
- loss or damage due to atmospheric or climatic conditions, wear, tear and depreciation, superficial marks and scratches, moth or vermin.
- sports equipment including drones (unmanned aerial vehicles) whilst in use.
- property belonging to other persons, schools / college / universities (other than stated under cover (b) above) or other organisations
- any items more specifically insured elsewhere.
- (a) - the first **£65** (reduced to **£35** in respect of **trips** within the **United Kingdom**) of each and every incident giving rise to a claim.
 - more than **£250** for any one article, **pair** or **set** of any kind, whether they are solely or jointly owned.
 - more than **£250** in total for **valuables** whether solely or jointly owned.
 - more than **£100** in respect of sunglasses.
 - more than **£100** for items lost or stolen from a beach or lido.
- any claim if **your trip** is within the **United Kingdom** unless the appropriate additional premium has been paid to include this section as shown on **your** confirmation of booking invoice.
- (b) - any claim where **you** are not travelling as part of a school, college or university group organised **trip**.
- (c) - more than **£200** in total.
 - shoes, boots, trainers and the like.
 - any claim if **your trip** is within the **United Kingdom**.

What you need to do if you wish to make a claim under this section of the policy:

- for all loss or damage claims during transit **you** need to (a) retain **your** tickets and luggage tags, (b) report the loss or damage to the airline, railway company, shipping line, coach company or their handling agents, and obtain a Property Irregularity Report (PIR) form or its equivalent within **24 hours**. If, luggage is delayed longer than **12 hours** on **your outward** journey, **you** may need to buy some **essential items**, **you** must keep all the receipts to prove **your** claim.
- for all damage claims **you** should retain the items in case **we** wish to see them. **You** will need to obtain an estimate for repairs or a letter confirming that the damage is irreparable. **You** should keep receipts or vouchers for any items lost or damaged as these will help to prove **your** claim.
- for all losses **you** should report to the Police as soon as possible, and within **24 hours** of discovery, and obtain a written report and reference number from them. **You** should also report the loss to **your** tour operator's representative or hotel/apartment manager wherever appropriate.

SECTION B2 - PERSONAL MONEY

Applicable only to trips outside of the United Kingdom or where the appropriate additional premium has been paid and is shown on your confirmation invoice to include this section for trips within the United Kingdom.

For each insured-person this insurance will pay:

- (a) up to **£500** for the loss or theft of **your personal money** during **your trip**.
- (b) **ONLY APPLICABLE TO SCHOOL, COLLEGE OR UNIVERSITY GROUP ORGANISED TRIPS**: up to **£1,000** for the loss or theft of **student money** carried by authorised party leaders during the **trip**.
- (c) **ONLY APPLICABLE TO SCHOOL, COLLEGE OR UNIVERSITY GROUP ORGANISED TRIPS**: up to **£1,000** in total for the loss or theft of **emergency funds** held by the **organiser** or other authorised party leader during the **trip**.
- (d) up to **£350** for additional travel and accommodation expenses necessarily incurred to obtain replacement **travel documents** whilst on **your trip** if **your travel documents** are lost or stolen during **your trip**.

For each insured-person this insurance will not cover:

- any claim if **your trip** is within the **United Kingdom** unless the appropriate additional premium has been paid to include this section as shown on **your** confirmation of booking invoice.
- any claim for loss or theft where **you** have not notified the Police, **your** carrier or tour operator's representative and obtained a written report.
- loss or theft of **personal money, student money, emergency funds or travel documents** that are not:
 - on **your** person.
 - held in a safe or safety deposit box where one is available
 - left **out of sight** in **your locked** personal **trip** accommodation.
- loss or theft of **personal money, student money, emergency funds or travel documents** due to depreciation in value, currency changes or shortage caused by any error or omission
- loss or theft of travellers' cheques where the bank provides a replacement service.
- any financial loss suffered as a result of **your** debit/credit card being lost or stolen.
- more than the unused portion of **your** passport.

- (a) - the first **£65** (reduced to **£35** in respect of **trips** within the **United Kingdom**) of each and every incident giving rise to a claim.
- more than **£250** in total in cash or currency for the loss or theft of **your personal money**.
- (b) & (c) more than **£500** in total in cash or currency for the loss or theft of **student money or emergency funds**.
- the first **£65** of each and every incident giving rise to a claim
- any claim where **you** are not travelling as part of a school, college or university group organised **trip**.
- (d) - any costs which are due to any errors or omissions on **your travel documents**.
- the cost of replacement **travel documents**.
- **your** failure to obtain the required passport, visa or ESTA.
- any expenses for food or drink.
- any costs incurred before departure or after **you** return **home**.

What you need to do if you wish to make a claim under this section of the policy:

- for all losses **you** should report to the Police as soon as possible, and within **24** hours of discovery, and obtain a written report and reference number from them. **You** should also report the loss to **your** tour operator's representative or hotel/apartment manager wherever appropriate.
- for lost or stolen **travel documents** **you** will also need to get a letter from the Consulate, airline or travel provider where **you** obtained a replacement and keep all the receipts for **your** travel and accommodation expenses.
- for loss of money **we** will require (a) confirmation from **your home country** currency exchange of the issue of foreign currency or travellers' cheques, (b) exchange confirmations for currency changed from travellers' cheques, or, (c) where sterling is involved, documentary evidence of possession.

SECTION B3 - EMERGENCY MEDICAL AND ASSOCIATED EXPENSES

Applicable only to trips outside of the United Kingdom or where the appropriate additional premium has been paid and is shown on your confirmation invoice to include this section for trips within the United Kingdom.

PLEASE NOTE:

- If it seems likely that **you** will require treatment at a hospital please contact our emergency medical assistance service who will help **you** to locate the most appropriate local state/public facility for your particular medical problem.
- In case of extreme urgency please call the local ambulance service using the local equivalent of a 999 number, or alternatively by dialling 112 within Europe, and notify the emergency medical assistance service as soon as **you** are able.
- If **you** are admitted to a hospital or **you** may have to come home early or extend **your** trip because of illness or accident this must be reported to our appointed **emergency medical assistance service** as soon as it is practically possible and at the latest within **24** hours.
- If **your** medical bills are likely to exceed **£500** **you** must contact the **emergency medical assistance service** within **24** hours.

Please see the 'what to do in case of a medical emergency abroad' section of this insurance certificate for details and also special outpatient arrangements.

For each insured-person this insurance will pay:

to **you** or **your** legal representatives the following *necessary* emergency expenses that are payable within six months of the event that causes the claim that results from **your** death, injury or illness:

- (a) up to **£5,000,000** for customary and reasonable:
 - (i) fees or charges to be paid outside **your home country** for medical, surgical, hospital nursing home or nursing services.
 - (ii) additional transport and accommodation and repatriation costs to be made for or by **you** and for any *one other person* (if **you** are aged **18** or under and are in full time education and **you** are travelling as part of a school, college or university or other group (with participants in full time education) **trip**, **we** will pay for up to **2** persons) who is required for medical reasons to stay with **you**, to travel to **you** or to travel with **you**
 - (iii) *either* (a) up to **£3,000** to cover charges following **your** death outside **your home country** for **your** burial or cremation in the locality where **your** death occurs and the cost of returning **your** ashes to **your** home country *or*
 - (b) the cost of returning **your** body to **your** home when arranged by **us**.
- (b) up to **£250** to cover emergency dental treatment only to cure sudden pain.
- (c) **£20** for each full **24** hour period up to a maximum of **30** days that **you** are in hospital as an in-patient during the period of the **trip** in addition to the fees and charges paid under (a) payable to the **organiser** or other authorised party leader or **your** parent (see (a) (ii)) only for reasonable taxi fares, telephone calls and fares only incurred to visit **you** in hospital or other reasonable items purchased for **your** stay in hospital.

For each insured-person this insurance will not cover:

- any claim if **your** **trip** is within the **United Kingdom** unless the appropriate additional premium has been paid to include this section as shown on **your** confirmation of booking invoice.
- any claim that is caused by:
 - **you** travelling in an aircraft (other than as a passenger in a fully licensed passenger carrying aircraft and for no other purpose).
 - **you** driving a motorised vehicle for which **you** do not hold a full licence or appropriate qualifications to operate in **your home country** except where forming part of the published **TOURS FOR CHURCHES** programme or itinerary.
 - **you** riding on a motorcycle without wearing a crash helmet, whether legally required locally or not.
 - **your** self-injury or wilful act of self exposure to peril (except where it is to save human life), suicide.
 - **your** participation in a **hazardous activity** except where forming part of the published **TOURS FOR CHURCHES** programme or itinerary and/or where shown to be covered under the sports and activities cover section or where an additional premium has been paid and the policy endorsed.
- (a) & (b) the first **£65** (reduced to **£35** in respect of **trips** within the **United Kingdom**) (except when **you** have used the European Health Insurance Card (EHIC) or other mutual agreement between countries to obtain a reduction in medical costs, when this is reduced to **Nil**) of each and every incident giving rise to a claim.
 - any elective or pre-arranged treatment.
 - any routine non-emergency tests or treatment.

- any treatment or hospitalisation which can be reasonably expected.
- the cost of private treatment where adequate state facilities are available.
- the cost of replenishing supplies of any medication **you** were using at the start of the **trip**, or further treatment for any condition **you** had at the start of **your** **trip**.
- the cost of taxi fares for anyone other than the patient, telephone calls, faxes other than those provided under cover (c) above) or any expenses for food or drink other than agreed with **us**.
- the cost of repatriation where necessary medical treatment is available locally in a facility considered acceptable by the Chief Medical Officer of the emergency assistance service.
- the cost associated with the diversion of an aircraft due to **your** death injury or illness
- repatriation unless this is deemed medically necessary by **our** appointed emergency medical assistance service.

- (a)(i), & (b) any services or treatment received by **you** within **your home country**.
 - any services or treatment received by **you**, including any form of cosmetic surgery **OR** any treatment that in the opinion of the emergency medical assistance service, in consultation with **your** treating doctor, can reasonably wait until **you** return to **your home country**.
 - any services or treatment received by **you** after the date on which in the opinion of the emergency medical assistance service, **you** can safely return **home**, that would exceed the cost of **your** repatriation.
 - repairs to or for the provision of dentures, artificial limbs or hearing aids.
 - the provision of crowns or veneers.
 - any dental work involving the use of precious metals.
 - in-patient treatment that has not been notified to and agreed by the emergency medical assistance service.
 - any extra costs for single or private accommodation in a hospital or nursing home.
 - any costs for treatment, including exploratory tests, that has no relationship with the illness or injury on which the claim is being made.

(a)(ii) additional accommodation and/or flights which exceeds the standard of that originally booked unless medically necessary and agreed by **us** which exceeds the standard of that originally booked or any costs for food or drink.

(a) (ii), (iii) more than **£10,000** in total for **trips** within the **United Kingdom** where it is **your home country**.

(a)(iii) **your** burial or cremation in **your home country**.

(b) emergency dental work costing more than **£250**.

(c) more than **£500** in total for hospital in-patient benefit.

**FOR PRACTICAL ASSISTANCE IN A MEDICAL EMERGENCY CONTACT:
FOGG ASSIST ON +44 (0)20 7118 1444**

NOTES:

If travelling within Europe **you** should carry a valid European Health Insurance Card (EHIC), and use this at state registered doctors and state hospitals to save costs.

What you need to do if you wish to make a claim under this section of the policy:

- for emergency medical assistance see under 'If you need emergency medical assistance abroad' and details given separately above.
- for non-emergency cases, visits to doctors, hospital outpatients, or pharmacy costs **you** incur **you** must keep all receipts accounts and medical certificates.
- Please see "what to do in the case of a medical emergency abroad" section for cases involving more than simple outpatient treatment.

SECTION B4 - CURTAILMENT CHARGES (CUTTING SHORT YOUR TRIP)

For each insured-person this insurance will pay:

up to **£5,000** (reduced to **£1,000** in respect of **trips** within the **United Kingdom**) for

1. **your** unused proportion of (i) transport charges, (ii) loss of accommodation and (iii) additional travel expenses (iv) pre-paid excursions booked in **your home country** prior to the start of **your** **trip** that **you** have paid or agreed to pay and that **you** cannot recover from any other source following **your** *necessary* curtailment of **your** **trip** due to the **trip** being cut short by **your** early return home because of:
 - (i) the death, injury or illness of:
 - **you** or a friend with whom **you** are travelling.
 - a **close relative**.
 - a close **business associate** who lives in **your home country**.
 - a friend who lives abroad and with whom **you** were intending to stay, or
 - (ii) **you**, a friend or **close relative** who is travelling with **you** being required in **your home country** for jury service or as a witness in a Court of Law, or
 - (iii) **you**, a friend or **close relative** who is travelling with **you** being called back by the Police after **your** home, or the home in **your home country** of **your** friend or **close relative**, or usual place of business in **your home country**, having suffered from burglary, serious fire, storm or flood.
2. the proportion of (i) transport charges, (ii) loss of accommodation and (iii) additional travel expenses that have been paid or agreed to be paid and that cannot be recovered from any other source by the school, college, university or other group (with participants in full time education) following the *necessary* curtailment of the **trip** for the whole school, college, university or other group (with participants in full time education) as agreed by Fogg Travel due to the death, injury or illness of the **organiser**.

PROVIDED THAT any such curtailment of the school, college, university or other group (with participants in full time education) booking is agreed by Fogg Travel prior to curtailment.

PLEASE NOTE: This insurance does not cover **you** to resume **your** **trip** once **you** curtail. There is no further cover once **you** have returned to **your home country**.

For each insured-person this insurance will not cover:

- the first **£65** (reduced to **£35** in respect of **trips** within the **United Kingdom**) of each and every incident giving rise to a claim.
- any payment or part payment made using frequent flyer vouchers, Air Miles/Avios vouchers or other vouchers that have no financial face value.
- any payment where **you** have not suffered any financial loss.
- any claim that is due to:
 - the withdrawal of previously approved leave by **your** employer unless it is due to the death or serious illness of a close **business associate**.
 - **your** failure to obtain the required passport, visa or ESTA.
 - the operation of law or as a result of an unlawful act or criminal proceedings against anyone included in **your** booking.
 - the failure of any transport or accommodation provider, their agent or anybody who is acting as **your** agent.

SECTION B6 - PERSONAL LIABILITY

For each insured-person this insurance will pay:

up to **£2,000,000**, plus costs agreed between us in writing, for any amount incurred due to an event occurring during the period of this insurance that you are legally liable to pay that relate to an incident caused by you and that results in:

- (a) injury, illness or disease of any person.
- (b) loss of, or damage to, property that does not belong to you or any member of your family and is neither in your charge or control nor under the charge or control of any member of your family.
- (c) loss of, or damage to trip accommodation which does not belong to you or any member of your family.

For each insured-person this insurance will not cover:

- the first **£250** in respect of each and every event that causes a claim.
- any liability for loss of or damage to property or injury, illness or disease:
 - where an indemnity is provided under any other insurance.
 - that is suffered by anyone who is under a contract of service with you or any member of your family and is caused by the work you or any member of your family employ them to do.
 - that is caused by any deliberate act or omission by you.
 - that is caused by your own employment, profession or business or that of any member of your family.
- that is caused by your ownership, care, custody or control of any animal except where forming part of the published TOURS FOR CHURCHES programme or itinerary.
- that falls on you by agreement and would not have done if such agreement did not exist.
- any liability for injury, illness or disease suffered by you or any member of your family.
- compensation or any other costs caused by accidents involving your ownership, possession or control of any:
 - land or building or their use either by or on your behalf other than your temporary trip accommodation.
 - mechanically propelled vehicles and any trailers attached to them except where forming part of the published TOURS FOR CHURCHES programme or itinerary.
 - aircraft, motorised skis, motorised waterborne craft or sailing vessel except where forming part of the published TOURS FOR CHURCHES programme or itinerary.
 - firearms or incendiary devices.
- any claim for an incident already notified under section B7.

What you need to do if you wish to make a claim under this section of the policy:

- never admit responsibility to anyone and do not agree to pay for any damage, repair costs or compensation.
- keep notes of any circumstances that may become a claim so these can be supplied to us along with any supporting evidence we may require
- contact Fogg Travel Insurance Services Limited on + 44 (0)1623 631331 during UK office hours 9am to 5pm Monday to Friday to report the event as soon as possible

SECTION B7 - ORGANISER'S EXPENSES

(This section is only applicable to the organiser of the pre-formed school, college, university or other groups (with participants in full time education).)

For each insured-person this insurance will pay:

up to **£100** to the organiser for reasonable expenses necessarily incurred owing to the unavoidable extension to, abandonment of or change to the planned itinerary of the trip by reason of strike, riot, civil commotion, or mechanical breakdown or adverse weather conditions occurring after the trip has commenced.

For each insured-person this insurance will not cover:

- any change to the itinerary by reason of strike, riot, civil commotion or adverse weather conditions existing or notified by declaration of intent at or prior to the date this policy is purchased.

SECTION B8 - ORGANISERS LIABILITY

(This section is only applicable to the organiser of the pre-formed school, college, university or other groups (with participants in full time education).)

For each insured-person this insurance will pay:

up to **£5,000,000**, including costs agreed between us in writing, for

1. any event occurring during the period of this insurance where the organiser is legally liable to pay that relate to an incident caused by the organiser and that results in:
 - (a) injury, illness or disease of any person.
 - (b) loss of or damage to property that does not belong to the organiser and is not in the organiser's charge or control.
2. any liability described in 1. above falling on the Local Education Authority or, in the case of an independent school, the governing body in place of the organiser.

For each insured-person this insurance will not cover:

- compensation or any other costs caused by accidents involving the organiser's ownership, possession or control of any:
 - land or building or their use either by or on behalf of the organiser other than temporary trip accommodation.
 - mechanically propelled vehicles and any trailers attached to them.
 - aircraft, motorised waterborne craft or sailing vessel.
 - Firearms, pyrotechnics or incendiary devices.
- any claim where the organiser is a bona fide tour operator.
- any claim for an incident already notified under section B6.
- the first **£250** in respect of each and every event that causes a claim.
- 1 & 2 any liability for loss of or damage to property or injury, illness or disease:
 - where an indemnity is provided to the organiser under any other insurance.
 - that is for punitive or exemplary damages
 - that is caused by any deliberate act or omission of the organiser.
 - that is caused by the organiser's employment, profession or business other than as part of your school, college or university duties.
 - that is caused by pollution in North America.
 - that is caused by the organiser's ownership, care, custody or control of any animal
 - that falls on the organiser by agreement and would not have done so if such agreement did not exist in respect of any liability for injury, illness or disease suffered by the organiser.

- the curtailment of your trip by the tour operator.
 - the failure of your travel agent or tour operator.
 - the cancellation of any conference or business trip onto which your trip was to be an add-on.
 - financial circumstances.
 - your disinclination to travel.
 - your loss of enjoyment of the trip however caused.
 - you travelling in an aircraft (other than as a passenger in a fully licensed passenger carrying aircraft and for no other purpose).
 - your self-injury or any wilful act of self exposure to peril (except where it is to save human life), suicide.
 - curtailment for any claim arising from a recognised complication of a known existing health condition of a close relative or close business associate, where the risk attached to that health condition has not been accepted by us in writing.
 - death or illness of any pets or animals.
 - terrorism, riot, civil commotion, strike or lock-out.
 - your participation in a hazardous activity except where forming part of the published TOURS FOR CHURCHES programme or itinerary and/or where shown to be covered under the sports and activities cover section or where an additional premium has been paid and the policy endorsed.
 - any unused portion of your original ticket where repatriation has been made.
 - cutting short your trip unless the emergency medical assistance service have agreed.
 - any event caused by your failure to get a medical certificate from the treating doctor near to where you are staying that states the necessity to return home due to death, injury or illness.
 - curtailment cover where the trip is of 2 days duration or less or is a one-way trip.
 - curtailment due to the fear of an epidemic or pandemic.
 - curtailment due to any event caused by:
 - you driving a you driving a motorised vehicle for which you do not hold a full licence or appropriate qualifications to operate in your home country except where forming part of the published TOURS FOR CHURCHES programme or itinerary.
 - you riding on a motorcycle without wearing a crash helmet, whether legally required locally or not.
2. - curtailment due to death, injury or illness of the organiser caused by any existing health condition that has been diagnosed, been in existence or for which the organiser has received treatment from a hospital or specialist consultant during the last 2 years or for which the organiser is awaiting or receiving treatment or under investigation unless we have agreed cover in writing and any additional premium has been paid.
- curtailment of the of the booking for the whole group that has not been notified to Fogg Travel and agreed by us prior to curtailment.
 - curtailment of the booking for the whole school, college, university or other group (with participants in full time education) where a replacement organiser is and/or can be provided.
 - curtailment of the booking for the whole group due to the disinclination to travel by the organiser and/or replacement organiser.
 - any claim that is not for a school, college, university or other group (with participants in full time education).

What you need to do if you wish to make a claim under this section of the policy:

- if you feel you need to cut short your trip you will need a letter confirming this is due to medical necessity from your treating doctor in resort, and to confirm this with our appointed emergency medical assistance service. Curtailment claims will not otherwise be covered. You should keep any receipts or accounts given to you and send them in to Fogg Travel.
- notify Fogg Travel immediately, by telephone and in writing, that you need to curtail the whole group booking to obtain prior agreement.
- provide, together with the medical certificate attached to the claim form, written confirmation from the Head Teacher, Bursar of the school, college, university or other group that no alternative organiser can be provided.
- Curtailment claims will be paid in full days lost from the day you return home.

SECTION B5 - UNUSED ACTIVITIES

Applicable only to trips outside of the United Kingdom or where the appropriate additional premium has been paid and is shown on your confirmation invoice to include this section for trips within the United Kingdom.

(This section is only applicable for school, college, university or other groups (with participants in full time education) organised trips.)

For each insured-person this insurance will pay:

£25 for each full 24 hour period in the event that you sustain bodily injury or illness during your trip and you are medically certified as being unable to participate in the programme of activities for which you have booked with the tour operator.

For each insured-person this insurance will not cover:

- any claim if your trip is within the United Kingdom unless the appropriate additional premium has been paid to include this section as shown on your confirmation of booking invoice.
- more than **£250** in total.
- any claim that is caused by:
 - you travelling in an aircraft (other than as a passenger in a fully licensed passenger carrying aircraft and for no other purpose).
 - you driving a you driving a motorised vehicle for which you do not hold a full licence or appropriate qualifications to operate in your home country except where forming part of the published TOURS FOR CHURCHES programme or itinerary.
 - you riding on a motorcycle without wearing a crash helmet, whether legally required locally or not.
 - your suicide, self-injury or wilful act of self exposure to peril (except where it is to save human life).
 - you being under the influence of drugs (except those prescribed by your registered doctor but not when for the treatment of drug addiction).
 - your abuse, or prior abuse, of solvents or alcohol.
 - your participation in a hazardous activity except where forming part of the published TOURS FOR CHURCHES programme or itinerary and/or where shown to be covered under the sports and activities cover section or where an additional premium has been paid and the policy endorsed.
- any services or treatment received by you, including any form of cosmetic surgery OR any treatment that in the opinion of the emergency medical assistance service, in consultation with your treating doctor, can reasonably wait until you return to your home country.
- any routine non-emergency tests or treatment.
- any dental work involving the use of precious metals.

What you need to do if you wish to make a claim under this section of the policy:

- never admit responsibility to anyone and do not agree to pay for any damage, repair costs or compensation.
- keep notes of any circumstances that may become a claim so these can be supplied to us along with any supporting evidence we may require
- contact Fogg Travel Insurance Services Limited on + 44 (0)1623 631331 during UK office hours 9am to 5pm Monday to Friday to report the event as soon as possible

SECTION B19 – ACCIDENTAL DEATH AND DISABILITY BENEFIT

For each insured-person this insurance will pay:

A single payment for your accidental bodily injury, that independently of any other cause whilst on your trip, results in your:

Item	Description	Amount of payment	
		Age 0 to 17 years	Age 18 to 65 years
Item 1	Death	£10,000	£25,000
Item 2 a	Total loss of sight in one or both eyes	£25,000	£25,000
Item 2 b	Loss of Limb: whole arm or whole hand	£9,000	£9,000
	thumb	£3,000	£3,000
	index finger	£2,250	£2,250
	any other finger	£900	£900
Item 2 c	Loss of Limb: whole leg or whole foot	£7,500	£7,500
	big toe	£750	£750
	any other toe	£450	£450
Item 2 d	Loss of hearing: in both ears	£6,000	£6,000
	in one ear	£1,500	£1,500
Item 3	Permanent Total Disablement after 104 weeks except when compensation is paid under Item 2	£25,000	£25,000

all occurring within 12 months of the event happening.

For each insured-person this insurance will not cover:

- any event that is due to:
 - you travelling in an aircraft (other than as a passenger in a fully licensed passenger carrying aircraft and for no other purpose)
 - you driving a you driving a motorised vehicle for which you do not hold a full licence or appropriate qualifications to operate in your home country except where forming part of the published TOURS FOR CHURCHES programme or itinerary.
 - you riding on a motorcycle without wearing a crash helmet, whether legally required locally or not.
 - your self-injury or any wilful act of self-exposure to peril (except where it is to save human life), suicide.
 - your participation in a hazardous activity except where forming part of the published TOURS FOR CHURCHES programme or itinerary and/or where shown to be covered under the sports and activities cover section or where an additional premium has been paid and the policy endorsed.
 - more than one of the benefits that is a result of the same injury.
- more than £10,000 death payment when your age is under eighteen (18) years
- any payment when your age is sixty-six (66) years or over at the time of the incident.

PLEASE NOTE Where you are not in any paid employment or paid occupations, this shall be defined as 'all your usual activities, pastimes and pursuits of any and every kind'.

What you need to do if you wish to make a claim under this section of the policy:

- in the event of death we will require sight of an original copy of the death certificate, for other claims please write describing the circumstances of the accident and its consequences, and you will be advised what further documentation is required.

SECTION B10 - LEGAL ADVICE AND EXPENSES

For each insured-person this insurance will pay:

up to £25,000 for legal costs and expenses incurred in pursuing claims for compensation and damages due to your death or personal injury whilst on the trip provided we always have complete control over the legal proceedings and the selection, appointment and control of lawyers and where a claim occurs you will supply any reports or information and proof to us and the claims office as may be required.

For each insured-person this insurance will not cover:

- any costs to pursue a claim against a travel agent, tour operator, tour organiser, the local education authority, school governors, head teacher, group leader, the insurers or their agents or the claims office.
- any legal action where the estimated amount that will be recovered is less than £500.
- any legal expenses where we consider you are unlikely to obtain a reasonable settlement.
- any costs that can be considered under an arbitration scheme or a complaints procedure.
- any legal proceedings in the USA or Canada that do not follow the contingency fee system in North America.
- any legal expenses incurred without our prior authorisation or that of the claims office.
- any claim made by you against another insured-person or member of your family.
- any claim for damage to a motor vehicle.
- the first £250 in respect of each and every event that causes a claim.

PLEASE NOTE

- We will not pay legal expenses to bring proceedings in more than one country in respect of the same event.
- If you are awarded compensation and receive payment then all sums paid out by us shall be paid out of that compensation.

How to obtain legal advice:

Should you have an accident abroad and require legal advice you should telephone:

Slater & Gordon LLP, 58 Moseley Street, Manchester, M2 3HZ

They will arrange for up to thirty minutes of advice to be given to you by a lawyer.

To obtain this service you should telephone: 0161 228 3851 or fax: 0161 909 4444

COVER PROVIDED FOR TOURS FOR CHURCHES:

SECTION B11 DEPARTURE DELAY, MISSED DEPARTURE AND ADDITIONAL TRAVEL EXPENSES

Applicable only to trips outside of the United Kingdom or where the appropriate additional premium has been paid and is shown on your confirmation invoice to include this section for trips within the United Kingdom that involve a sea crossing.

For each insured-person this insurance will pay TOURS FOR CHURCHES:

Departure Delay

1. up to £100 for necessary additional expenses paid by TOURS FOR CHURCHES on your behalf that are due to unforeseen circumstances beyond your control or that of TOURS FOR CHURCHES, or
2. if after 12 hours delay from the scheduled departure time of your international flight, international train or sailing from your international departure point or, if within the United Kingdom, your sea crossing point you wish to abandon the trip, up to the amount shown under the cancellation section for the cancellation of your trip, or

Missed Departure

3. up to £500 for alternative transport and additional accommodation to get you to your destination if any transport arranged as part of the TOURS FOR CHURCHES package that you are travelling becomes undrivable due to mechanical failure or being involved in an accident on your way to your international departure point preventing you from getting to your international departure point in time to check in. You will need to obtain independent confirmation of the circumstances, or
4. up to £500 for missed connections where your journey involves a crossing of the sea within your home country to cover any additional transport or accommodation charges you have to pay that are necessary for you to reach the trip destination or, on your return journey, to reach your home due to the failure of the public transport that brings you to the mainland international departure point in time to catch your onward flight, international train or sailing. You will need to obtain independent confirmation of the circumstances, or

Additional Travel Expenses

5. up to £100 for necessary expenses paid by TOURS FOR CHURCHES for the forced extension, shortening or re-routing of the trip requiring a change in travel plans because of strike, riot, civil commotion, labour disturbances starting during the trip, or quarantine restrictions due to an outbreak of disease at the trip destination, or severe weather conditions or landslip during the trip.

Any payment will be made to TOURS FOR CHURCHES. You will need to obtain independent confirmation of the circumstances.

For each insured-person this insurance will not cover:

- any claim if your trip is within the United Kingdom unless the appropriate additional premium has been paid to include this section as shown on your confirmation of booking invoice and only if your trip involves a sea crossing.
 - any claim that is due to the failure of any transport or accommodation provider, their agent or anybody who is acting as your agent.
 - any compensation when your tour operator has rescheduled your flight itinerary.
 - any claim where you have not pre-booked, where you have a stand-by ticket and do not have confirmed space or that is due to the aircraft being overbooked.
 - any claim for an incident already notified under section A1.
1. & 2. any compensation unless you have checked in and obtained written confirmation from your airline, railway company, shipping line or their handling agents that shows the reason for the delay, the scheduled departure time and the actual departure time of your flight, international train or sailing.
 - any compensation where the airline, railway company or shipping line or their handling agents provide alternative transport that departs within 12 hours of the booked departure time.
 - any delay that is due to a strike or industrial action that had started or that had been announced before buying this insurance.
2. - the first £65 (reduced to £35 in respect of trips within the United Kingdom) of any claim made by you.
 - abandonment where the trip is of 2 days duration or less.
3. & 4. any claim where insufficient time has been allowed to complete the journey in time to reach the check-in at the time shown in the TOURS FOR CHURCHES itinerary.
5. - missed connections.
 - expenses that TOURS FOR CHURCHES can recover elsewhere.
 - compensation where a strike, riot or civil commotion had taken place or was announced before the start of the trip or where it could have reasonably been anticipated that it was likely to happen.

URV, Branch Office of Union Reiseversicherung AG for the United Kingdom and the Republic of Ireland. Registered in England & Wales. Company No. FC024381.

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Registered Office: Maximilianstrasse 53, D-80530 Munich, Germany.

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The URV Branch office is administered in the United Kingdom and Ireland

by Travel Insurance Facilities plc.

Registered Office: 1 Tower View, Kings Hill, West Malling, ME19 4UY.

Registered in England. Registered Number: 3220410.

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the Financial Conduct Authority.

Fogg Travel Insurance Services Limited is authorised and regulated by

the Financial Conduct Authority. Our FCA Register reference is 307304.

This can be checked on the financial services register held on the FCA's website

(www.fca.org.uk)

TOURS FOR CHURCHES is an Appointed Representative of
Fogg Travel Insurance Services Limited.

SPORTS AND ACTIVITIES COVER

Unlike other policies we cover many **hazardous activities** as standard with no additional premium required. If the sport or activity **you** are participating in is not listed below or is not a sport or activity that forms part of a published activity provided by or arranged by **TOURS FOR CHURCHES** please contact Fogg Travel (contact details can be found below or under the **hazardous activity** definition) to ensure **you** are covered.

If your sport or activity is arranged and/or provided by TOURS FOR CHURCHES as part of your trip, cover is given for that sport or activity as standard subject to the terms and conditions of this policy, irrespective if it is not listed below.

The following is a list of sports and activities covered during the period of insurance with no additional premium on a non-professional, amateur and non-competitive basis (unless otherwise stated):

Abseiling, Aerobics, Athletic Field/track Events, Angling, Animal Sanctuary/Refuge Work (non big game), Archery, Athletics,
Badminton, Bamboo Rafting, Banana Boating, Bar Work (excluding Personal Liability), Baseball, Basketball, Beach Games, Biathlon, Billiards, Bird Watching,
Body/Boogie Boarding, Bowling, Bowls, Boxing Training, Bridge, Bridge Swinging, Bungee Jumping,
Camel Riding/Trekking, Camping, Canoeing (white water grades 1 to 3), Caravanning (excluding Personal Liability), Catamaran Sailing (In-shore) (excluding Personal Liability), Chess, Clay Pigeon Shooting, Climbing (climbing wall, with use of ropes or guides), Cricket, Croquet, Cross Country Running, Curling, Cycle Touring, Cycling,
Dancing, Darts, Deep Sea Fishing, Diving,
Elephant Riding/Trekking,
Fell Running, Fell Walking, Fencing, Fishing, Fives, Flag football, Flying as passenger (private/small aircraft), Flying (excluding crew/pilot), Football, Football - Beach Kick Around, Fresh Water/Sea Fishing, Frisbee, Fruit or Vegetable Picking (excluding Personal Liability),
Glass Bottom Boats, Gliding (learning, non competition), Golf, Gorilla Trekking, Gymnastics,
Highland games, Hiking up to 2,000m, Hill Walking up to 2,000m, Historical Research, Horse Riding (no eventing), Hot Air Ballooning (passenger only),
Indoor Skating,
Jet Boating (excluding Personal Liability), Jet Skiing (excluding Personal Liability), Jogging,
Kayaking (white water grades 1 to 3 rivers), Keepfit, Kiting, Korfball,
Laser Tag, Low Ropes,
Manual Labour involving the lifting or carrying of heavy items of no more than **25** kg, work at no more than **2** storeys high (excluding any form of work underground) (excluding Personal Liability), Marathons, Model Flying, Motorcycling with appropriate UK licence (excluding Personal Liability), Motor homing (excluding Personal Liability), Mountain Biking (mountain paths/trails and roads),
Netball,
Orienteering,
Petanque, Peteca, Pigeon racing, Pony Trekking, Pool, Power lifting,
Quoits,
Rackets, Rafting, Rambling up to 2,000m, Rap Running/Jumping, Raquet Ball, Re-Enactment, Restaurant Work (excluding Personal Liability), Rifle Range, Ringos, River Walking, Rock Scrambling (under 4,000m), Rounders, Rowing, Running,
Safari (UK Organised), Safari Trekking, Sail Boarding, Sailing, Sailing/Yachting inshore (recreational) (excluding Personal Liability), Scuba Diving to 30m (PADI or BSAC qualified or diving with and under the direction a qualified instructor. No solo diving. **You** will not be covered under this policy if **you** travel by air within **24** hours of participating in scuba diving), Sea Fishing, Segway (supervised, non-competitive), Shinty, Shooting, Shooting (target range-not hunting), Small Bore Target Shooting, Snooker, Snorkelling, Softball, Sprint/Long Distance, Squash, Surfing, Swim Trekking, Swimming, Swimming with Dolphins, Sydney Harbour Bridge,
Table Tennis, Team Games, Ten Pin Bowling, Tennis, Theme Parks, Trekking up to 2,000m, Triathlon, Tubing, Tug of War,
Volleyball,
Walking up to 2,000m, Water Parks, Water Skiing, Weight Lifting, Whale Watching, White Water Rafting (grade 1 to 3), Windsurfing, Working (excluding Personal Liability) (excluding **manual labour**),
Yachting (inland and coastal waters) (excluding Personal Liability), Yoga.

Any claims which arise whilst undertaking any of these activities for any purpose other than leisure (examples of non-leisure purposes include racing (other than on foot), timed events, professional / semi-professional / paid / sponsored racing, display events, photo shoots, etc.) will not be covered under this policy. **If you** are unsure please do not hesitate to contact Fogg Travel, telephone 01623 631331 (retail option) or email to queries@fogtravelinsurance.com (Mon to Fri 9am to 5pm) quoting **TOURS FOR CHURCHES** and **we** can discuss **your** individual requirements.

Where necessary you must ensure that the covered sport or activity is adequately supervised and appropriate safety equipment and/or clothing is worn at all times.